

**Job Description:****Title:** Tooling Technician    **Dept:** Tooling**Reports To:** Dept. Lead, Plant Manager**Status:** Non-exempt, Full Time**Prepared By:** HR**Date:** 7/13/2017

**Job Summary:** Construction, alteration, and repair of a variety of patterns in the manufacturing of rotational molds, specialty tooling and models. Below is a minimal representation of what is expected of a Tooling Technician.

**Job Essential Duties and Responsibilities:**

- Work from models, detailed blueprints, specification sheets, and written or verbal instructions
- Build frames and filler boards according to specifications
- Prepare surfaces, weight out correct portions of materials
- Mix, pour and apply materials to surfaces
- Roll-out and extrude clay and use to build up area on models according to specifications
- Determine parting lines, placements of mounting posts, shrinkage, and fittings
- Visually be able to inspect and determine issues and defects
- Correct any defects as permissible according to specifications
- Work with other departments to notify of issues and ways to correct and to stop any jobs from being affected
- Ability to proactively troubleshoot problems
- Work as a team within department and with other departments and Leads
- Use band saws, table saws, sanders, planers, and miscellaneous industry tools including hand tools
- Ensure work area is clean and safe
- Other duties may be assigned as needed, this is not a complete list

**Requirements:**

Be on time and at your station ready to work when your shift starts.

**Work Environment:**

Typical manufacturing environment including loud noise levels, heat and dirt; steel-toed shoes and safety glasses are a must

**Physical Demands:**

Must be able to stand, sit and bend for long periods of time

Must be able to lift 50-75 pounds

Physical capability to properly handle tooling and safely set up large pieces